

**REGULAR MEETING
JANUARY 20, 2009
TIME: 7:30 PM**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife and Dickerson present. Also several residents and guests present.

Motion to approve the agenda. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to approve the minutes from the December 16, 2008 meeting. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to approve the minutes from the December 26, 2008 special meeting. Moved by Parsons. Support by Dickerson. Motion passed.

Communications received by Clerk Dickerson from citizen reporting television alongside road in ditch.

Motion to continue to utilize Jeff Judd to pick up junk along township roads. Moved by Parsons. Support by Dickerson. Motion passed.

Communications received by Supervisor Rife from county drain commission.

Response from Call to Public (agenda) from McBride family.

Motion to have clerk request that attorney send letter to property owners at Glen Miller location operating home business. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to address FEMA Michigan Community Resolution issue at next regular scheduled township board meeting if sufficient time to prepare once county approval is received. Moved by Rife. Support by DeMarais. Motion passed.

Motion to request attorney contact property owner regarding removal of double-wide trailer on Spencer Drive. Moved by Rife. Support by DeMarais. Motion passed.

No report available from zoning administrator or fire authority. Reports received from planning commission, Fowlerville school recreation, treasurer, supervisor and clerk.

Motion to approve financial report. Moved by Parsons. Support by Dickerson. Motion passed.

Motion to enter into agreement and accept price to host township website with IT Services.. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to continue with school election contracts as we have in the past. Moved by DeMarais. Support by Parsons. Motion passed.

Motion to approve budget adjustments as reported. Moved by Rife. Support by Parsons. Motion passed.

Motion to pay planning commission chairperson Robert Burke for one-half of the planning commission meeting on January 12, 2009. Moved by Rife. Support by DeMarais. Motion passed.

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Motion to pay member Dennis Boudoin at chairperson pay rate for one-half of planning commission meeting on January 12, 2009. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to sign resolution to collect Fowlerville school summer property taxes. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to pay board of review members twenty-five dollars each to attend one of the Assessor Reach Out seminars on tax policy. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to allow member of board of review to attend and receive reimbursement for Michigan Township Association meeting. Moved by Parsons. Second by DeMarais. Motion passed.

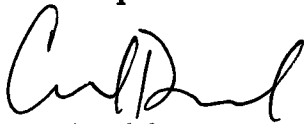
Motion to accept Londa Horton, Scott Buell, and George Pushies as planning commission members. Moved by Dickerson. Support by Parsons. Voted down motion on floor. Motion to vote down motion on floor. Moved by DeMarais. Support by Parsons. Motion passed. Motion to appoint three candidates for seats on the planning commission. Moved by Rife. Motion opposed.

Motion to appoint George Pushies to a new position on the planning commission to begin December 31, 2008 and end December 31, 2011, to appoint Scott Buell to a new position on the planning commission to begin December 31, 2008 and end December 31, 2011, and to appoint Londa Horton to fulfill a partial term position vacated by Robert Burke to begin January 13, 2009 and end on December 31, 2010. Moved by DeMarais. Support by Rife. Motion passed..

No response from Call to Public

Motion to approve payment of bills with check numbers 7100 to 7124 for a total amount of \$12,885.79. moved by Rife. Support by Parsons. Motion passed.

Motion to adjourn meeting at 9:15 p.m.. Moved by Rife. Support by Parsons. Motion passed.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING
 FEBRUARY 17, 2009
 TIME: 7:30 PM

Pledge to the American flag at 7:32 p.m. Supervisor Rife called the meeting to order at 7:35 p.m. DeMarais, Parsons, Rife, West and Dickerson present. Also a few residents present.

Motion to approve the agenda as amended. Moved by West. Support by DeMarais. Motion passed. Addition to agenda under Old Business, Item # 4, New Zoning Book.

Motion to approve minutes from the January 20, 2009 meeting. Moved by DeMarais. Support by Parsons. Motion passed.

Communications received by Clerk Dickerson from Briggs Mechanical regarding annual inspection of heating and cooling system for a fee of \$275.00. Invoice received from McKenna Associates for future land use updates at a cost of \$27.50. Advertisement for outdoor U.S. flags for sale. Notice from Cohoctah township regarding updating their master plan.

Communications received by Supervisor Rife from Village of Fowlerville regarding cost sharing for liaison officer services.

No response from Call to Public (agenda).

Public Hearing regarding FEMA. Discussion. Motion to close public hearing on FEMA. Moved by Parsons. Support by West. Motion passed.

Motion to take no further action on Glen Miller issue until March Board meeting. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to adopt Ordinance #20 Addressing Floodplain Management Provisions of the State Construction Code and to adopt Michigan Community Resolution of Intent For Participating in the National Flood Insurance Program. Moved by West. Support by Parsons. Motion passed.

Motion to seek legal counsel and research township records to confirm that no previous Board action has been taken regarding township zoning ordinance amendment Section 5.03(A). Moved by Parsons. Support by DeMarais. Motion passed.

Motion to hold all public hearings during township Board meetings as addressed in zoning ordinance amendment Section 13.03(C)(1). Moved by Parsons. Support by Demarais. Motion passed.

Motion to add subsection Item #15 to zoning ordinance amendment Section 13.10(V)(3)(g)(6) to include "any government building". Moved by Parsons. Support by West. Motion passed.

Motion to add language to zoning ordinance amendment Section 6.16(A) with intent to maintain appearance of rural atmosphere providing legal counsel concurs. Moved by Parsons. Support by West. Motion passed.

Motion that Board Chairperson and Supervisor request attorney re-write zoning ordinance amendment Section 16.06(F) and (G). Moved by Parsons. Support by DeMarais. Motion passed.

Motion to remove the grid for site distances and/or language following in zoning ordinance amendment Section 16.02(C)(3). Moved by Parsons. Support by DeMarais. Motion passed.

Motion to change to sixty six foot front lot line in zoning ordinance amendment Section 16.02(C)(3). Moved by Parsons. Support by DeMarais. Motion passed.

Reports received from planning commission, treasurer, supervisor, clerk, fire authority, Fowlerville school recreation and recreation.

Motion to approve financial report. Moved by West. Support by Dickerson. Motion passed.

Motion to hire KW company to install and wire tamper-proof internet connection box with cost not to exceed \$325.00. Moved by Rife. Support by West. Motion passed.

Motion to approve land division parcel #01 15 200 003, landowners Carl and Joyce Ives. Moved by DeMarais. Support by West. Motion passed.

Motion to re-open agenda to add Item #18 to New Business regarding Ives land division. Moved by Parsons. Support by Demarais. Motion passed.

Motion to keep Board members pay scale the same. Moved by Rife. Support by Dickerson. Motion passed.

Motion to increase total compensation allotment allowed for deputy clerk to \$6,000.00 per year. Moved by Parsons. Support by Rife. Motion passed.

Motion to set pay rate for deputy treasurer same as deputy clerk with a maximum budget of \$2,500.00. Moved by Parsons. Support by Rife. Motion passed.

Motion for Conway Township Board meetings set on third Tuesday and second Monday of each month at 7:30 P.M. Motion by Parsons. Support by DeMarais. Motion passed.

Motion to deposit township funds at First National, Chase, and Citizens banks. Moved by DeMarais. Support by Parsons. Motion passed.

Motion to re-open agenda to add Item #19 to New Business regarding depositing township funds. Moved by Parsons. Support by DeMarais. Motion passed.

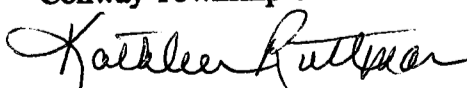
Clerk Dickerson presented township budget.

No response from Call to Public.

Motion to approve disbursements for February 2009. Moved by Parsons. Support by Rife. Motion passed.

Motion to adjourn meeting at 10:27 P.M. Moved by Parsons. Support by West. Motion passed.


Cindy Dickerson
Conway Township Clerk


Kathleen Ruttman
Deputy Clerk

**REGULAR MEETING
MARCH 17, 2009
TIME: 7:30 PM**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Also a few residents present.

Motion to approve the agenda as amended. Moved by Rife. Support by West. Motion passed. Additions to agenda under Old Business, Item #9, Drains and under New Business, Item # 18, Clean-Up Day.

Motion to approve minutes from the February 17, 2009 meeting. Moved by Parsons. Support by DeMarais. Motion passed.

Communications received by Clerk Dickerson: McKenna regarding new Michigan movie initiative; retirement open house for Bruce Pollack at Livingston County dispatch; notices from SEMCOG for public comment on budgets and upcoming educational seminars; MTA classes available; several communications regarding wind power programs; letter from Abbey regarding the tower at 7661 Lovejoy Road; offer for subscription to informational letter on township law; offer to order 2009 Directory of Michigan Municipality Officials at cost of \$50 per copy; request to advertise in plat book project through 4-H; certificate from paper shredding company recognizing Conway township office environmental awareness.

Communications received by Supervisor Rife from Wayne Copeland representing Village of Fowlerville regarding joint custodian watch program. Two custodians are needed. Gordon Kingsley is a custodian and members should search for a second person to serve in this capacity.

No response from Call to Public (agenda)

Public Hearing regarding budget. Clerk Dickerson reviewed the 2008-2009 budget with members. Motion to transfer \$122.13 from Elections (account #191) to Clerks Office (account #215) and \$4,911.55 from Building and Grounds (account #265) to Planning & Zoning (account #801). Moved by Parsons. Support by DeMarais. Motion passed.

Clerk Dickerson reviewed the 2009-2010 budget with members.

Motion to close public hearing. Moved by Parsons. Support by West. Motion passed.

Clerk Dickerson will contact the newspaper regarding posting the upcoming public hearings for planning commission and township board.

Motion to approve funds for Parsons to purchase fluorescent lamps.

Parsons and DeMarais will research and recommend reimbursement policy and procedure forms.

Supervisor Rife will provide members with a road contract policy and procedure that was prepared by the attorney for review and discussion at the next board meeting.

Supervisor Rife will contact the Drain Commission to clarify procedure for identifying drain projects in township.

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No report from zoning administrator, recreation and school recreation.

Dennis Bowdoin provided an update from the Planning Commission. The Commission supports and recommends approval for members Londa Horton, Dennis Sommers, and John Harless to attend identified educational programs.

Visitor Herman Yost noted that our township needs to find a citizen to serve as the emergency coordinator as this position has been vacated.

Motion to approve financial report. Moved by West. Support by Parsons. Motion passed.

Reports received from supervisor, clerk, fire authority.

DeMarais will further research telecommunication system programs, including a internet back-up battery most suitable and economical for the township office. Visitor Herman Yost suggested using extreme caution when searching for these services.

Rife rescinded a motion to purchase telecommunication services from Center City Communications Company allowing for further research before a decision is made.

Motion to purchase UPS back-up battery. Moved by Parsons. Support by Rife. Motion passed.

Clerk Dickerson reported that an order for Livingston County directories has been placed. Visitor Chet Dietrich noted that in the past township has given out about twenty five copies. Clerk will attempt to reduce number of copies ordered.

Clerk Dickerson ordered computer cards for voting tabulator.

Livingston County is offering free used office shelving and files. If time permits, board member West will provide delivery.

Motion to publish lawn mowing bid notice. Moved by Kathy. Support by Parsons. Motion passed.

Motion to hire Michigan Chloride Company for dust control service this year. Moved by Kathy. Support by Dickerson. Motion passed.

Motion to purchase Quik Book payroll system. Moved by Rife. Support by West. Motion passed.

Motion to approve funding for educational classes for Planning Commission members Londa Horton, Dennis Sommers, and John Harless. Moved by Parsons. Support by West. Motion passed.

Motion to approve reimbursement for Parsons to purchase township clean-up day signs. Moved by DeMarais. Support by West. Motion passed.

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Call to the Public response from Herman Yost noting the use of the words rural and agricultural as they pertain to activity in a recent Planning Commission meeting. He stated the dictionary provides a vague definition of the word rural.

Herman Yost also directed Supervisor Rife to contact the local 911 center requesting that they contact all area newspapers to publish emergency information.

Public response from Chet Dietrich stating that any budget hearing must be published with copies of the budget available. He also noted that township minutes must be published. Herman Yost noted that sending the information to the newspaper and having the information published are two different things. Board member Parsons and visitor Herman Yost confirmed the notices of public hearing, budget and minutes were published as required.

Motion to approve disbursements for March 2009. Moved by Rife. Support by West. Motion passed.

Motion to approve 2009-2010 budget. Moved by Parsons. Support by West. Roll call vote. 5 Aye. Motion passed.

Motion to adjourn meeting. Moved by Rife. Support by West. Motion passed. Meeting adjourned at 9:15 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING**April 21, 2009****TIME: 7:30 PM**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Ken Recker, Livingston County Drain Commission presented information and received questions and concerns from township residents. Many residents present. Conway Township planning commission members present included Dennis Bowdoin, George Pushies, Scott Buell.

Motion to approve agenda as amended. Moved by DeMarais. Support by West. Motion passed.

Motion to approve minutes from the March 17, 2009 meeting. Moved by West. Support by Dickerson. Motion passed.

Communications received by Supervisor Rife.

Communications received by Clerk Dickerson.

No response from Call to Public (agenda).

Presentation from Ken Recker, Livingston County Drain Commission.

Township residents presented concerns regarding drainage problems.

Parsons has purchased and delivered replacement light bulbs and an electric outlet cover for the township hall.

Zoning Ordinance public hearing is completed and been forwarded to the county.

FEMA process still underway with no new update.

DeMarais presented new policies and procedures for purchasing and road contracts. Motion to table policies and procedures for purchasing and road contracts until May Board meeting. Moved by Rife. Support by Parsons. Motion passed.

Dickerson reported a new battery back-up was purchased from Office Express.

Dickerson presented 2009 township lawn mowing bids for review. Motion to contract 2009 township lawn mowing with Klaus Gardening. Moved by Parsons. Support by West. Motion passed.

Dickerson reported township has acquired used office shelving offered from Livingston County.

Parsons presented signs ordered to advertise annual township clean-up day.

Motion to combine all telecommunications with CMC Telecom. Moved by Parsons. Support by West. Motion passed.

Dennis Bowdoin provided zoning ordinance update.

DeMarais reviewed the year-end financial report. Motion to approve the year-end financial report. Moved by Parsons. Support by Dickerson. Motion passed.

**CONWAY TOWNSHIP
REGULAR MEETING**

April 21, 2009

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Supervisor Rife announced the appointment of John Lassila to position of Deputy Supervisor.

Supervisor Rife informed members that attorney Abbey Cooper is interested in presenting a community information program about foreclosures, short sales, and mortgage workouts at the township hall.

Supervisor Rife will complete the document necessary to put Conway ordinance review on the agenda for upcoming Livingston County Planning Commission meeting.

Supervisor Rife reported that planning commission members Dennis Bowdoin and Dennis Sommers will accompany him to Green Oaks Township presentation on low impact development.

Clerk Dickerson reported on recent meeting with MET risk management

Dickerson reported \$564.00 expenditure to repair furnace.

Dickerson reported that other townships have offered to purchase copies of the over-supply of Livingston County Directories in stock here.

Dickerson reported that a new paper shredding company is coming in to offer their services and costs for us to review and consider changing service providers.

Dickerson announced the public accuracy test scheduled for April 28, 2009 in preparation for the May 5, 2009 election. She noted legislative activity to move school elections to November.

West provided fire authority report

Motion to obtain re-buffing maintenance for township hall floors. Moved by West. Support by Parsons. Motion passed.

Motion to table discussion of propane purchase agreement. Moved by West. Support by Rife. Motion passed.

Rife reported that bids for township road projects will be received from Sherwood, Raica and Culver. Sealed bids will be opened and presented at the May Board meeting.

Rife reported the County Road Commission has asked if Conway Township has interest in contributing to the cost of repaving Chase Lake and Hayner Roads

Discussion about Doe Valley fundraiser tabled until May meeting to gather more information.

Dickerson notified Board of resident Mike Hacker filing for PA 116.

Township will continue services with Dennis Graham on a contractual basis.

Resident Herman Yost presented protest of the dirt track built off Horn Road. Township residents discussion followed. Supervisor Rife requested the planning commission review the situation and make a recommendation next meeting.

CONWAY TOWNSHIP
REGULAR MEETING
APRIL 21, 2009

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Motion to approve disbursements for April 2009. Moved by DeMarais. Support by Parsons. Motion passed.

Motion to adjourn meeting. Moved by Parsons. Support by DeMarais. Motion passed. Meeting adjourned at 9:27 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING**May 19, 2009****TIME: 7:30 PM**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Several residents present. Conway Township Planning Commission members present included Dennis Bowdoin, George Pushies, John Harless.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed.

Motion to approve minutes from the April 21, 2009 meeting. Moved by Parsons. Support by West. Motion passed.

Motion to table approval of minutes from May 2, 2009 special meeting until June Board meeting. Moved by DeMarais. Support by Parsons. Motion passed.

Communications received by Clerk Dickerson.

Communications received by Supervisor Rife. Conway Township is now a member of FEMA.

Call to Public brought response from residents present from the Sober Road and Saddle Drive neighborhoods expressing concern about water drainage issues.

Motion to provide all Board members with copy of township road project bids for review and table discussion and further action at supervisor's discretion. Moved by Parsons. Support by West. Motion passed.

Motion to adopt new policies and procedures for purchasing, contract and bidding. Moved by Parsons. Support by Dickerson. Motion passed.

Supervisor report updated members on follow-up response from Drain Commission regarding concerns from township residents at last township board meeting.

County will do ordinance review tomorrow and we should have their response by June board meeting.

Upcoming community mediation program at county.

Planning Commission report provided by Bowdoin included feedback from Low Impact Development workshop and follow-up report on Horn Road track issue. Parsons suggested review and update of township noise ordinance.

Motion to approve financial report. Moved by West. Support by Dickerson.

Clerk report that school election went well.

Hall rental liability discussion.

State revenue sharing cut 4.8%.

Review new paper shredding service offered.

Discussion regarding reimbursement procedure for township education workshops.

Freedom Net contract expires January 2010.

Fire authority report by West.

Recreation report by Harless.

Supervisor Rife will submit tax allocation documents this week.

REGULAR MEETING
MAY 19, 2009
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Motion to renew 2009-2010 contract between Conway Township and Economic Development Council. Moved by Parsons. Support by West. Motion passed.

Amended motion to repeal the resolution of 1992 that created the Conway Township Planning Commission and adopt the ordinance that fully complies to MPEA requirements under the Planning Commission bylaws. Moved by DeMarais. Support by Parsons. Motion passed.

Motion to not pay attorney for billing received related to tax assessment task. Moved by Parsons. Support by DeMarais. Motion passed. Members discussed prior Board review and approval of services procured from attorney.

Discussion of answering machine procedures.

Call to the Public comments from Chet Dietrich, Martine Rife, and Herman Yost.

Supervisor Rife brought up agenda packet procedures.

Motion to approve disbursements for May 2009. Moved by Parsons. Support by West. Motion passed.

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed.

Meeting adjourned at 9:16 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING**June 16, 2009****TIME: 7:30 PM**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents present.

Motion to approve agenda as amended. Moved by Rife. Support by West. Motion passed.

Motion to approve minutes from the May 19, 2009 meeting. Moved by West. Support by Parsons. Motion passed.

Motion to approve minutes from the May 2, 2009 Special Meeting as amended. Moved by DeMarais. Support by West. Motion passed. Amendment to note that Parsons and West received fifteen minutes prior notice of Special Meeting.

Motion to table approval of minutes from June 8, 2009 Planning Commission meeting until July 2009 Board meeting. Moved by Rife. Support by Parsons. Motion passed.

Public Hearing –Ordinance - Members Rife, Bowdoin, and Dickerson provided feedback from County Planning Commission review of township zoning ordinance amendments.

Call to Public for agenda items brought no response.

No communications to relay from Clerk Dickerson.

Communications received by Supervisor Rife included information about Tax Tribunal Hearings, County tax allocation 1.3 mils, MTA and SEMCOG, County Sheriff Department information sharing program.

Motion to do reconstruction road improvement projects on Robb Road from Allen Road to Chase Lake Road, on Sober Road from Marsh Road to Saddle Drive, and on Stow Road from Hanna Jane Drive to Allen Road. Moved by West. Support by Parsons. Motion passed.

Motion to authorize supervisor to enter into contract with Culver Construction for road reconstruction project on Stow Road from Hanna Jane Drive to Allen Road at a cost of \$47,400.00. Moved by Parsons. Support by Rife. Motion passed.

Motion to authorize supervisor to enter into contract with Parsons Construction for road reconstruction project on Sober Road from Marsh Road to Saddle Drive at a cost of \$47,400.00. Moved by Parsons. Support by Dickerson. Motion passed.

Motion to authorize supervisor to enter into contract with Parsons Construction for road reconstruction project on Robb Road from Allen Road to Chase Lake Road at a cost of \$123,000.00. Moved by Parsons. Support by West. Motion passed.

Clerk Dickerson discussed recommendations from township attorney regarding Michigan Planning Enabling Act Ordinance Number 21 and discussed Michigan Zoning Enabling Act

REGULAR MEETING
June 16, 2009

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Motion to not prepare or adopt a capital improvements program at this time. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to include definition of conflict of interest in the Planning Commission By-laws. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to adjust the membership language in paragraph 2 of Section 3, – Appointments and Terms - of Michigan Planning Enabling Act (Ordinance #21) by replacing the word 'shall' with the word 'should' in sentence #1 and last sentence of the paragraph. Moved by Parsons. Support by West. Motion passed.

Motion to adopt Ordinance #21 to Confirm the Establishment of a Planning Commission with Zoning Authority. Moved by Parsons. Support by DeMarais. Motion passed.

Members and residents Mr. Knickerbocker and Mr. and Mrs. Justin Bullock discussed concerns regarding the questionable location of a pole barn crossing property lines.

Bowdoin provided a report from the June 8, 2009 Planning Commission meeting including mail box destruction, wind energy, MTA Smart Strategy training, Gordon property land division, county planning committee ordinance review.

Motion to accept financial report. Moved by West. Support by Parsons. Motion passed.

Supervisor report included annual dust control, report of e-mail received, request from John Harless to resign as Recreation Representative, John Douglas to serve as keeper of the chest representative for Conway Township.

Clerk report including request for Board approval to purchase seasonal air conditioner inspection service.

Fire Authority report provided by West. Budget has been finalized. New gator donated by DNR has arrived at fire station. New exhaust tips for station air filtration system.

Dickerson discussed developing policy and procedure as a guide in determining when appropriate to procure legal services from the attorney. Members will discuss further at July meeting.

Members discussed developing a method for recording and tracking township complaints. Clerk will research further with zoning administrator and other townships. Dickerson provided members with a list of future zoning issues to concentrate on provided by township attorney.

Members reviewed and discussed official duties and authority of elected township officials.

Motion to post monthly record of disbursements on township website. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to post yearly budget on township website. No movement. Motion did not pass.

REGULAR MEETING
June 16, 2009

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Members discussed proper procedure for special use permits.

Motion to send letter to township resident, Mr. Wise, requesting he apply for special use permit. Moved by Rife. Support by West. Motion passed. DeMarais will contact Mr. Wise.

Call to Public response from Planning Commission member Dennis Bowdoin to determine if cost is involved with attorney review of Commission meeting minutes.

Motion to accept June 2009 disbursements. Moved by DeMarais. Support by West. Motion passed.

Suggestion from Supervisor Rife to look into installing padlock on township propane tank.

Motion to adjourn meeting at 10:10 p.m. Moved by West. Support by Rife. Motion passed.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING

July 21, 2009

TIME: 7:30 PM

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Township residents present.

Motion to approve agenda as amended. Moved by West. Support by DeMarais. Motion passed. Add Old Business Item #7 – Road Maintenance Update.

Motion to approve minutes from June 8, 2009 and July 13, 2009 Planning Commission meetings and June 16, 2009 Board meeting. Moved by West. Support by Parsons. Motion passed.

Call to Public for agenda items brought response from resident Bill Brown to present his landowner concern during call to public scheduled later in meeting.

Communications presented by Clerk Dickerson included Fire Department Run Report.

Communications presented by Supervisor Rife included resignation letters from township recreation representative John Harless and Board of Review representative Lorianne Swails. Fowlerville School annual recreation program bill was presented.

Motion to obtain cost estimate from McKenna & Associates for zoning map updates. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to accept zoning ordinance update to include correction regarding animals. Motion by DeMarais. Support by Parsons. Motion passed.

Motion to table review of propane contract quotes until September Board meeting. Moved by Parsons. Support by West. Motion passed. Supervisor Rife will obtain more quotes from additional companies to review and compare.

Motion to authorize Clerk Dickerson to enter into agreement for landscape clean-up service to include weeding, pruning, herbicide application, mulching, etc., to lowest service bidder and to not exceed a cost of \$1,650.00. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to reimburse \$150.00 Special Use Permit fee to Mr. Wise recognizing previous approvals from Planning Commission. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to continue long-standing policy to require prior majority vote by township Board for services referred to attorney. Motion by Parsons. Support by DeMarais. Motion passed.

Motion to pay contractor bills for township road improvement work upon County Road Commission approval of completed projects. Moved by Rife. Support by West. Motion passed. Supervisor Rife provided progress update on township road projects.

Zoning Administrator report by Jeff Soli included five land use permits since January 2009.

Planning Commission report by Dennis Bowdoin included public hearing regarding Special Use Permit for Mr. Wise.

Motion to approve June 2009 financial report. Moved by Rife. Support by West. Motion passed.

Supervisor Rife provided report from quarterly township supervisors meeting. Possible county budget cuts. Report from recent Watershed management conference. Livingston County Convention and Business Bureau interest in presenting to Board. Provided contact information for Critter Control and Mediation Services available in the county. Upcoming energy block grant workshop.

REGULAR MEETING
JULY 21, 2009

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Clerk Dickerson report included request to zoning administrator to confirm tower on Lovejoy Road has been removed as indicated in letter from attorney Cooper. Township sign has been vandalized and in need of repair. Three properties were identified with possible unauthorized activity requiring use permits at 9300 Sober Road (pole barn with possibility of someone living in it), 10651 Bell Oak Road (pole barn, above-ground pool, garage with possibility of someone living in it), 9341 Robb Road (pole barn). Zoning Administrator Soli reported pole barn at 9300 no longer has anyone living in it.

Motion to approve contracting service from DWI sign company to repair township sign. Moved by Parsons. Support by DeMarais. Motion passed.

Fire Authority report by representative West included update about new rescue gator repairs and decision to not apply for government grant.

Supervisor Rife will continue contacting residents regarding interest in serving as Recreation representative for township.

Motion to appropriate \$1,000.00 to Fowlerville Senior Center. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to not require Special Use Permit for Mrs. Pelkey's business as currently conducted. Moved by Parsons. Support by Rife. Motion passed.

Discussion regarding Special Use Permit policy and procedure included comments from residents. Resident Mr. Wise commented. Mrs. Pelkey described her business. The Board recognized the current economic challenge for everyone and expressed desire to support, rather than burden the residents as many struggle financially. Overall intentions are to support independent entrepreneurship. They discussed guidelines to determine when a special use permit is required. Clerk Dickerson suggested reducing the fee for Special Use Permits. She informed members that annual permit reviews that was a required procedure with the older permits, are not up-to-date. She noted that the current permit procedure form does not require annual review. Members recognized the need for consistent policy and procedure, annual review and for permits be issued in both the business and property owners' name(s). Clerk Dickerson provided members with a Special Use Permit Application and Review form she had revised for review and discussion at August meeting.

Resident Bill Brown asked the Board to recognize and assist him with a landowner discrepancy that has recently surfaced resulting in a significant property loss to him.

Motion to approve payment of \$50.00 to Jeremy Soli for ceiling lamp replacement service. Moved by Dickerson. Support by Parsons. Motion passed.

Members discussed needed township hall repairs. Board member Parsons will install door stops.

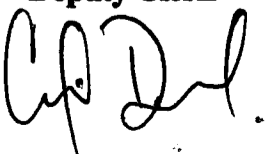
Motion to approve disbursements as amended. Moved by Parsons. Support by DeMarais. Motion passed. Additional disbursements to include: check #7286 in the amount of \$150.00 to Mr. Wise, check #7287 in the amount of \$1,000.00 to Fowlerville Senior Center, checks #7288 and #7289 to pay township road improvement contractors in accordance with their contract(s) upon project completion and county approval.

Motion to adjourn at 9:15 p.m. Moved by Parsons. Support by West. Motion passed.

Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk



REGULAR MEETING**August 18, 2009****TIME: 7:30 pm**

Supervisor Rife called the meeting to order at 7:40 p.m. with the pledge to the American flag. DeMarais, Rife, West and Dickerson present. Board member Parsons present at approximately 7:55 p.m. A few residents present.

Motion to approve agenda as amended. Moved by Rife. Support by West. Motion passed. Add Old Business Item #7 – Appoint Recreation Representative, Add New Business Item # 12 – Grand Road Pole Barn.

Motion to approve minutes from July 21, 2009 Board meeting. Moved by DeMarais. Support by West. Motion passed.

Call to Public for agenda items brought no response.

Communications presented by Clerk Dickerson included fire department run report, information from new Oakhaven retirement center in Howell.

Communications presented by Supervisor Rife included inquiry from U.S. Census Bureau regarding new home construction data. Livingston County Planning Commission regarding township plans for capitol improvements.

Motion to use October 1, 2009 as effective date for adoption of 2009 Conway Township Zoning Ordinance. Roll call vote – DeMarais Aye, Rife Aye, West Aye, Dickerson Aye, Parsons absent.

Motion to adopt 2009 Conway Township Zoning Ordinance. Roll call vote – DeMarais Aye, Rife Aye, West Aye, Dickerson Aye, Parsons absent.

Motion to contract with Northwest Propane for annual propane supply if company will provide service for \$1.43/gallon. Motion by DeMarais. Support by Dickerson. Motion passed.

Motion to contract with Corrigan Propane at \$1.379 including tax if unable to contract with Northwest Propane for annual propane supply. Moved by Dickerson. Support by DeMarais. Motion passed.

Dickerson reported landscape clean-up completed by Leppek Nursery. Invoice has not arrived yet. Next year will obtain service earlier in year.

Motion to charge a price of \$3 each for zoning maps and \$20 each for zoning ordinance CD. Moved by Parsons. Support by West. Motion passed.

Rife received notice from road commission that township road maintenance projects were completed and approved.

Motion to reduce special use permit fee from \$150 to \$70 for one year effective immediately. Motion by West. Support by Rife. Motion withdrawn.

Motion to obtain council about whether township can waive fees for home occupation special use permits for a time period. Motion by Parsons. Support by West. Motion passed. Members and visitors discussed factors as described in the township ordinance that determine need for special use permit.

Motion to appoint John Douglass as Conway Township recreation representative. Moved by Parsons. Support by DeMarais. Motion passed.

REGULAR MEETING

August 18, 2009

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Planning Commission report by Dennis Bowdoin included recommendation to approve Swain family land division. Ottawa County wind turbine ordinance most compatible with our planning commission interest. Township sections have been assigned to various commissioners for observation and responsibility to report activities of concern. Commissioner John Harless will attend upcoming Michigan Citizen Planner class.

Motion to approve July 2009 financial report as presented by DeMarais. Moved by West. Support by Dickerson. Motion passed.

Supervisor Rife presented information from Statutory Revenue Sharing hearing at state capitol. IT did not receive stimulus funds towards wireless development. Drain #19 repairs on Hayner Road completed.

Clerk Dickerson reported the hall septic tanks were pumped and recommendation from the septic service company is to clean tanks every two years.

Fire Authority report by West that recent stations tested ok and exhaust systems working.

Members acknowledged directive to refer to State regulations, Act 34, 1978 43.55 when addressing property fence line issues.

Motion to set date for truth in taxation at September 2009 Board meeting. Moved by DeMarais. Support by Parsons. Motion passed.

Motion to approve land division request for landowner Swain at 6230 Allen Road. Moved by Parsons. Support by DeMarais. Motion passed.

Members discussed pole barn on Grant Road recently rebuilt following fire and recognized township zoning administrator approved non-conforming location for rebuild in exact location as destroyed barn. Current zoning ordinance does not allow this location. Zoning administrator will receive updated zoning rules for future reference.

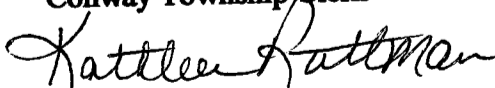
Call to public brought update inquiry from resident Bill Brown regarding 10426 Chase Lake land ownership issue. DeMarais explained she has provided all the township information she could find and provided Mr. Brown with contact numbers for previous township officials that may recall useful information.

Motion to approve reported disbursements with adjustments to void check # 7315, make payment with check # 7316 to Michigan Chloride for \$15,019.65, check # 7320 in the amount of \$47,400.00 to Parsons Construction and check # 7321 in the amount due to DTE upon receipt. Total disbursement of \$240,496.50 with check #'s 7288 through 7321. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to adjourn meeting. Moved by Rife. Support by West. Motion passed. Meeting adjourned at 9:00 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING**September 15, 2009****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Dennis Bowdoin, Jeff Soli along with a few other residents present.

Motion to approve agenda as amended. Moved by Rife. Support by Parsons. Motion passed. Under Old Business add item #3 - Propane, under New Business add item #10 - maintenance of hall floors.

Motion to approve minutes from August 18, 2009 Board meeting. Moved by West. Support by Parsons. Motion passed.

Motion to approve minutes from August 29, 2009 Special Meeting (to include closed session). Moved by Parsons. Support by West. Motion passed.

Call to Public for agenda items brought request to move forward with land transfer from McBride family.

Motion to direct clerk to prepare township land transfer approval letter to financial institution to include copy of signed land transfer agreement letter from parties involved. Moved by Parsons. Support by DeMarais. Motion passed.

Clerk Dickerson reviewed truth in taxation document with members. She will contact Equalization Department for further clarification and report back to Board.

Communications presented by Clerk Dickerson included fire run report and senior center luncheon.

Communications presented by Supervisor Rife included upcoming school liaison officer meetings and upcoming resident tax tribunal case.

Motion to drop matter of modifying special use permit fee structure. Motion by Parsons. Support by West. Motion passed.

Motion for Northwest Propane to install 1850 gallon propane tank. Moved by Parsons. Support by DeMarais. Motion passed. Resident Herman Yost noted that two tanks might be an advantage in an emergency situation.

Communications from supervisor, clerk, fire authority and planning commission.

Supervisor Rife presented resident concerns regarding vacated properties owned by financial institutions and upkeep issues. A suggestion from MTA to address issue in ordinance.

REGULAR MEETING

September 15, 2009

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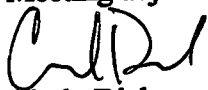
Motion to approve financial report as presented by DeMarais. Moved by West. Support by Dickerson. Motion passed.

Motion to take no action on truth in taxation. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to approve funds for township floor maintenance. Moved by Parsons. Support by Rife. Motion passed.

Motion to approve disbursements as reported by Clerk Dickerson. Moved by West. Support by DeMarais. Motion passed.

Motion to adjourn meeting. Moved by Parsons. Support by DeMarais. Motion passed.
Meeting adjourned at 8:40 p.m.



Cindy Dickerson

Conway Township Clerk



Kathleen Ruttman

Deputy Clerk

REGULAR MEETING**October 20, 2009****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7: 30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Dennis Bowdoin, John Douglass along with a few other residents present.

Motion to approve agenda as amended. Moved by Rife. Support by West. Motion passed. Add to New Business: Update on County Emergency Response Team.

Motion to approve minutes from September 15, 2009 Board meeting. Moved by West. Support by DeMarais. Motion passed.

Motion to approve minutes from September 23, 2009 Special meeting. Moved by DeMarais. Support by Dickerson. Motion passed.

Call to Public included discussion with resident Kenneth Donal concerning water problem on his property resulting from non -functioning drainage ditch serving his property and neighboring residents Bob and Darlene Duncan. Supervisor Rife will further investigate the matter.

Communications presented by Supervisor Rife included upcoming MTA conference and DEQ drain and wastewater workshops. He informed members that John Lassila, Deputy Supervisor, had passed away.

Motion to request the Planning Commission to develop non-zoning ordinances to include nuisance and noise and to notify the Board if they need assistance from the township attorney. Moved by Parsons. Support by DeMarais. Motion passed.

Matter of recruiting two residents to serve as alternates for the Zoning Board of Appeals for Board approval.

Motion to table wind turbine ordinance action until next meeting. Moved by Parsons. Support by DeMarais. Motion passed. Members will review similar ordinances from other townships and develop one compatible to Conway Township.

REGULAR MEETING
 October 20, 2009
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Truth in Taxation:

Motion by Parsons, seconded by Rife

NOW THEREFORE, BE IT RESOLVED, the proposed millage for operating revenues from ad valorem taxes to be levied in 2009 in Conway Township shall be .8870 mills, the same of 2008. These are the maximum levies permitted with a public hearing held September 15, 2009.

The taxing unit of Conway Township has complete authority to establish the number of mill to be levied from its authorized millage rate.

AYES: 5
 NAYES: 0
 ABSENT: 0

Motion by Rife, seconded by Parsons

NOW THEREFORE, BE IT RESOLVED, the proposed millage rate for road maintenance and road improvement revenues from ad valorem taxes as voted at the August 5, 2008 election, to be levied in 2009 in Conway Township shall be 1.9488 mills, the same as 2008. These are the maximum levies permitted with a public hearing held on September 15, 2009.

The taxing unit of Conway Township has complete authority to establish the number of mills to be levied from its authorized millage rates.

AYES: 5
 NAYES: 0
 ABSENT: 0

I HEREBY CERTIFY, that I am the duly elected and qualified Clerk of the Township of Conway, County of Livingston, State of Michigan, and keeper of the records of the proceedings of said township as authorized by the Township Board, and that the above is a true and correct copy of the Resolutions adopted by a majority vote at a Regular Meeting of the Conway Township Board of said Township, held on September 15, 2009 and which a quorum was present.

Cindy Dickerson
 Conway Township Clerk



Reports provided from Planning Commission, Fire Authority, and Recreation Representative.

Clerk Dickerson informed members of upcoming special use permit request at 7930 Hayner Road, land division at 11711 Mohrle Road, and Grand Road Pole Barn issue at the November 4, 2009 Zoning Board of Appeals meeting.

Supervisor Rife reported on drainage issues at 6878 Chase Lake and update on Miller-Gordon land dispute.

Motion to approve financial report as presented by DeMarais. Moved by West. Support by Parsons. Motion passed.

REGULAR MEETING

October 20, 2009

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Clerk Dickerson presented discussion regarding policy and procedure for non-conforming ordinance sites especially junk cars. She asked for clarification as to extent of township manpower and cost directed to policing area residents. Members recognized the need for consistency. They discussed complaint-based response by the township compared to township officials actively seeking out non-conforming sites. Zoning Administrator can review non-conforming sites giving priority to those that township has received complaints on.

Motion to post snow removal bid request in newspaper. Moved by Rife. Support by Parsons. Motion passed.

Resident and County Emergency Response Team member Herman Yost presented materials and information gained at recent county training program.

Motion to approve disbursements as reported by Clerk Dickerson. Moved by West. Support by DeMarais. Motion passed.

Motion to adjourn meeting. Moved by DeMarais. Support by West. Motion passed. Meeting adjourned at 9:21 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING

November 17, 2009

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, and Dickerson present. West absent. Several residents present.

Motion to approve agenda as amended. Moved by DeMarais. Support by Parsons. Motion passed.

Motion to approve minutes from October 20, 2009 Board meeting. Moved by Parsons. Support by DeMarais. Motion passed.

Call to Public included discussion with resident Kenneth Donal updating progress towards resolving water drainage issue on his property.

Motion to contact township attorney to review drainage issue and provide direction in resolving problem with landowner Kenneth Donal. Moved by Rife. Support by Dickerson. Motion passed.

Communications presented by Clerk Dickerson included fire report update and upcoming Public Service Commission hearing regarding increase in residential DTE rate.

Communications presented by Supervisor Rife included notice from county sheriff department regarding expected decrease in services and longer response time due to staff reductions resulting from budget cuts.

Motion to award 2009-2010 seasonal snow removal bid to Brad Pearson based on review of bids submitted. Moved by Parsons. Support by Rife. Motion passed.

Motion to appoint Steve Redinger as alternate member on township Zoning Board of Appeals. Moved by Rife. Support by Parsons. Motion passed.

Members continue to recruit possible candidates to fill vacancy on township Board of Review.

Grant Road pole barn variance approved by Zoning Board of Appeals.

Motion to submit wind turbine ordinance research information to Planning Commission for further review of set-back language. Moved by Parsons. Support by Rife. Motion passed.

Members discussed wind turbine energy and related ordinance.

Motion to verify size of out-building and need for land use permit at property on Owosso Road and if needed write letter to notify landowner that they are in violation and need to contact the Township Board for a land use permit. Moved by Parsons. Support by DeMarais. Motion passed.

Members discussed zoning violation issue on Nicholson Road. Supervisor Rife will direct zoning administrator to follow-up on problem with junk in yard.

REGULAR MEETING

November 17, 2009

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Planning Commission update reported by Clerk Dickerson. Noise ordinance in review. Public Hearing regarding requests for special use permit and land division reviewed and recommended for approval. Ordinance violation report for auto repair operation without special use permit on Nicholson Road. Zoning administrator is investigating and supervisor will direct him to provide report at next Board meeting.

Clerk Dickerson reported need for service maintenance call for township back-up generator. Plans to attend upcoming workshop about township cemeteries. Attempt to work with area schools to move elections from May to November. Need to identify date for annual spring clean up day. Research cost of painting walls in hall.

Supervisor Rife reported that community effort is underway to obtain shared funding for school liaison officer with surrounding townships. Requested Board approval to pay for his attendance to annual MTA convention. Informed members of planned drain projects for next year.

Motion to approve financial report as presented. Moved by Parsons. Support by Dickerson. Motion passed.

Members reviewed rates for Cooper & Riesterer and noted lack of information on current rates.

Motion to approve land division at 11711 Mohrle Road. Moved by DeMarais. Support by Parsons. Motion passed.

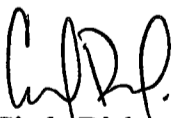
Motion to approve special use permit for Mr. Wise. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to authorize purchase of new flag if unable to obtain one at no cost from VFW. Moved by Parsons. Support by DeMarais. Motion passed.

No response in Call to the Public.

Motion to approve disbursements as reported by Clerk Dickerson. Moved by DeMarais. Support by Parsons. Motion passed.

Motion to adjourn meeting. Moved by DeMarais. Support by Parsons. Motion passed. Meeting adjourned at 9:05 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk